

Transportation Information in Synergy

Transportation information is available on the “Other Info” tab in Synergy. Right away, you will see basic route information in the “School Information” tab. Keep scrolling for more information.

The screenshot displays the Synergy student profile interface. At the top, the title "Student" is followed by a navigation bar containing a "Menu" dropdown, a printer icon, navigation arrows, a search icon, a "Save" button, and an "Undo" button. Below this, there are input fields for "Student Name:", "School:", "Homeroom:", "Teacher:", and "Age:". A horizontal tab bar includes "Demographics", "Parent/Guardian", "Other Info" (highlighted with a red box), "Emergency", "Enrollment", "Enrollment History", and "Classes". The "Other Info" tab is active, showing fields for "Legal Last Name", "Legal First Name", "Middle Name", "Suffix", "Student ID", "Grade", and "Gender" (set to "Male"). Below these fields, a section titled "School Information" (indicated by a checkmark) is highlighted with a red box. It contains two input fields: "Bus Route To School" with the value "100AIN-A" and "Bus Route From School" with the value "100AIN-P". A red line connects the "Other Info" tab to the "School Information" section.

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If you scroll down further on the “Other Info” tab in Synergy you will see additional transportation information, including, pick-up and drop-off stops, routes and times. Currently, this information is for reference only and it should not be edited.

“Transport Code” reflects a student's eligibility for transportation. “B” and “H” both mean the student is eligible for transportation, “W” means walk and the student is not eligible.

▼ Transportation

Transport Code
B

Transportation Request Date

▼ Pick Up Information

Transportation Type	Bus Route	Bus Stop
	100AIN-A	SW TICHNER DR@SW KINGSTON AV
Pick Up Time	Pick Up Location Type	
7:28 AM		

Transportation Registration In Synergy

If you scroll further, you can find the “Transportation Needed” section in the “Other Info” tab in Synergy.

Please select “Yes” if the student is requesting transportation (subject to eligibility). Select “No” if the student is opting out of Transportation.

▼ Transportation Needed

If eligible, Parent/Guardian has requested student transportation

Student needs transportation in AM

Yes No

Student needs transportation in PM

Yes No

Note: We are phasing into requiring transportation registration for all students, this is not yet required.

At this time, eligible students will be assigned to a stop if none of these boxes are checked or if the “yes” box(es) are checked. Those who select “no” will be deassigned from transportation. If a student who hasn’t been riding wants to start, all you need to do is uncheck the “No” box and check the “Yes” box. In a few days to a week you will see updated route/stop information in the “Other Info” tab in Synergy.